

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN
RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION
OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and
Security of
Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education
Officer along with
all supporting documents and certificates in original)

GENERAL INFORMATION

No.	Particulars	Response
1	Affiliation Number allotted by CBSE to the school:	2620012
2	Name of the School as per affiliation letter of CBSE:	GOVT. GIRLS MODEL SENIOR SECONDARY SCHOOL
3	Address of the School:	SECTOR-20-B, CHANDIGARH
4	Standard/level/class up to which the school is running:	FROM 1 TO CLASS 12
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same?	YES
6	U-DISE code allotted to the school:	04011100103
7	Name and address of the Trust/Society/Company (under section-8) running the School as on date:	EDUCATION DEPARTMENT CHANDIGARH (U.T.)
8	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	YES

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Sector 20-B, Chandigarh (UT)

9	Purpose of present application:	EXTENSION
10	Location of school:	IN THE MUNICIPAL LIMITS OF CAPITAL CITY OF A STATE

GENERAL INFORMATION

No.	Particulars	Response
11	Has the school obtained Recognition Certificate from the State Government from class-1 to 8th?	YES
	Number of Recognition Certificate from class-1 to 8th and date of issue:	N.A
13	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	NO

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

No.	Particulars	Response
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
16	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	31565.4
17	The land is in the possession of the school/Trust/Society/Company legally by way of:	GOVERNMENT ALLOTMENT
18	Name of the Owner/Lessee of the land in respect of point-16 above:	CHANDIGARH ADMINISTRATION

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19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	N.A
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	NO

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

No.	Particulars	Response
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
21(a)	If yes the date of last inspection:	18.02.2026
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
22(a)	If yes the date of last inspection:	18.03.2024
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
23(a)	If yes the date of last inspection:	22.08.2025

INFORMATION REGARDING THE STAFF

No.	Particulars	Response
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing?	YES

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	(Payment by cheque or cash to the individuals is not allowed)	
27	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	NO
Signature with Stamp (of School Manager)		Signature with Stamp (Principal) Gov. Girls Model Or. Sec. School Sector 20-B, Chandigarh (UT)

PART-B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates and inspecting the school)

File No. -		Date of Issuance
No.	Particulars	Response
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES/NO Extension/Upgradation:

Signature
(Name and Stamp of Issuing DEO)
DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

COUNTERSIGNED

[Signature]
District Education Officer
Chandigarh
21/10/12

Counter Signature
(Name, Designation and Stamp)
DISTRICT COLLECTOR/DEPUTY COMMISSIONER
(or his authorised representative*)
NAME OF DISTRICT
(*Not Below the rank of a Group-A Gazetted Officer)